

**Report of Head of Governance and Scrutiny Support**

**Report to Scrutiny Board (Environment, Housing and Communities)**

**Date: 26<sup>th</sup> June 2017**

**Subject: Scrutiny Board Terms of Reference**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report presents the terms of reference for Scrutiny Board (Environment, Housing and Communities) for Members' information.

**Recommendation**

2. Members are requested to note the Scrutiny Board's terms of reference.

## **1.0 Purpose of this report**

1.1 This report presents the terms of reference for the Scrutiny Board (Environment, Housing and Communities).

## **2.0 Background information**

### Scrutiny Board's terms of reference

2.1 This year, one document has been developed to define the Terms of Reference of all Scrutiny Boards (see Appendix 1). In doing so, the variations in the Scrutiny Boards' remit, together with their special responsibilities, are now captured within Article 6 of the constitution (see Appendix 2).

2.2 More detailed information surrounding the Scrutiny Board's alignment with relevant officer delegated functions is also attached as Appendix 3.

2.3 In terms of Executive Members, the Scrutiny Board's role encompasses the areas of responsibility assigned to:

- **Councillor D Coupar (Executive Member for Communities)**

- Landlord Functions (funded by the Housing Revenue Account);
- Housing Functions (funded by the General Fund);
- Integrated locality working and its associated citywide support and delivery functions;
- The council's corporate customer services functions;
- Library and information service;
- Community Safety;
- Welfare and benefits services;
- Asset Management so far as it relates to the use of land and buildings for the provision of front line services;
- Functions relating to the Council's register of Assets of Community Value.

- **Councillor L Yeadon (Executive Member for Environment and Sustainability)**

- Sustainable Energy and Carbon Reduction;
- Public Health Protection and Control of Statutory Nuisance;
- Environmental Health and Consumer Protection;
- Environmental Management;
- Waste;
- Cemeteries, crematoria, burial grounds and mortuaries;
- Parks and countryside;
- Countryside management;
- Ecological Sustainability.

## **3.0 Corporate Considerations**

### **3.1 Consultation and Engagement**

3.1.1 These terms of reference were formally considered and approved by Council on 25<sup>th</sup> May 2017.

### **3.2 Equality and Diversity / Cohesion and Integration.**

3.2.1 In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

### **3.3 Council Policies and the Best Council Plan**

3.3.1 The terms of reference of the Scrutiny Board will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best Council Plan.

### **3.4 Resources and Value for Money**

3.4.1 This report has no specific resource and value for money implications.

### **3.5 Legal Implications, Access to Information and Call In**

3.5.1 This report has no specific legal implications.

### **3.6 Risk Management**

3.6.1 This report has no risk management implications.

### **4.0 Recommendation**

4.1 Members are requested to note the Scrutiny Board's terms of reference.

### **5.0 Background documents<sup>1</sup>**

5.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.